

Stronger Communities Committee Meeting of Witney Town Council



Monday, 15th November, 2021 at 6.00 pm

To members of the Stronger Communities Committee - O Collins, L Ashbourne, J Aitman, R Bolger, D Butterfield, H Eaglestone, V Gwatkin and A Prosser (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Democratic and Legal Services Officer (democracy@witney-tc.gov.uk) in advance to reserve a seat.

We will continue to observe social distancing and hand sanitiser will be available.

For further information or clarification regarding the meeting contact the Democratic and Legal Services Officer at democracy@witney-tc.gov.uk Tel: 01993 226071

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Democratic & Legal Services Officer (democracy@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. Minutes (Pages 3 - 8)

- a) To adopt and sign as a correct record the minutes of the meeting held on 20 September 2021;
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

Street Furniture & Infrastructure

5. **Public Benches - West Oxfordshire District Council Requests** (Pages 9 - 14)

To receive and consider additional town centre public bench requests from West Oxfordshire District Council, funded by the Welcome Back Fund.

6. **Open Spaces Infrastructure** (Pages 15 - 26)

To consider the report of the Maintenance & Environmental Services Officer.

7. **Tower Hill Bus Stop Improvements** (Pages 27 - 30)

To consider the report of the Project Officer.

8. **Oxfordshire Bus Service Improvement Plan** (Pages 31 - 32)

To consider the report of the Deputy Town Clerk.

Communications & Community Engagement

9. **In-Bloom Competitions** (Pages 33 - 60)

To receive and consider the report of the Communications & Community Engagement Officer.

10. **Communications & Community Engagement Report** (Pages 61 - 68)

To consider the report of the Communications & Community Engagement Officer. Appended to the report are the minutes of the Witney Forum held on 14 September 2021.

11. **Grant Aid to Local Organisations** (Pages 69 - 70)

To consider a grant application from Witney Twinning Association.

Budget

12. **Budget** (Pages 71 - 80)

To receive and consider the report of the Town Clerk



Town Clerk